

RENTAL APPLICATION FORM

Please read the entire application very carefully and provide ALL of the information requested.

1. Provide a copy of photo-identification for each applicant
2. Must include a working mobile number for each applicant AND an e-mail address, if available
3. Confirm ability to pay each month's rent the 1st day of the month _____ (initials)
4. Application fee is \$35 for one applicant and \$45 for two applicants, payable to Manchester Management.
5. Each adult planning to reside in the unit, must apply. Confirm NO pets, NO waterbeds _____ (initials)
6. Names of all minor residents must be recorded on the application and lease.
7. First month's rent and security deposit must be paid prior to receiving keys to the unit.
8. Please complete both sides of the application.

Address of apartment/unit you are applying for: _____

Monthly rental amount: _____ Security Deposit Amount: _____

What date do you plan to move in? _____ Do you have a Section 8/Housing Authority Certificate/Voucher? _____

When can you pay the 1st month's rent & security deposit? _____

Applicant 1

Applicant 2

NAME(S) include middle name or initial _____

SOCIAL SECURITY NUMBER _____

DATE OF BIRTH _____

DRIVER'S LICENSE NUMBER/STATE _____

MOBILE/CELL. PHONE NUMBER _____

HOME. PHONE NUMBER _____

EMAIL ADDRESS _____

REASON FOR MOVING _____

CURRENT HOUSING PAYMENT _____

CURRENT ADDRESS _____

City/State/Zip Code _____

DATES OF OCCUPANCY _____

CURRENT LANDLORD NAME _____

CURRENT LANDLORD'S ADDRESS _____

CURRENT LANDLORD'S PHONE # _____

PREVIOUS ADDRESS _____

City/State/Zip Code _____

DATES OF OCCUPANCY _____
(Previous address)

PREVIOUS LANDLORD'S NAME _____

PREVIOUS LANDLORD'S ADDRESS _____

PREVIOUS LANDLORD'S PHONE # _____

SOURCE(S) OF INCOME <small>(List all sources of income)</small>			
AMOUNT OF MONTHLY INCOME <small>(List all different amounts, if applicable)</small>			
EMPLOYER			
EMPLOYER'S ADDRESS			
EMPLOYER'S PHONE NUMBER			
TIME W/PRESENT EMPLOYER			
POSITION			
SUPERVISOR'S NAME			
SUPERVISOR'S CONTACT INFO.			
PREVIOUS EMPLOYER			
PREVIOUS EMPLOYER'S ADDRESS			
PREVIOUS EMPLOYER'S PHONE			
TIME W/PREVIOUS EMPLOYER			
POSITION			
NAME OF BANK			
CHECKING / SAVINGS ACCOUNT			
TYPE OF CREDIT CARDS			
NEAREST RELATIVE			
NEAREST RELATIVE'S ADDRESS			
NEAREST RELATIVE'S PHONE NUMBER			
PROFESSIONAL REFERENCES			
	NAME & TITLE	NAME & TITLE	
	CONTACT INFORMATION	CONTACT INFORMATION	
PERSONAL REFERENCES			
	NAME & RELATIONSHIP	NAME & RELATIONSHIP	
	CONTACT INFORMATION	CONTACT INFORMATION	
NAMES OF ALL OCCUPANT(S)			
AUTOMOBILE(S) TYPE & PLATE#			

Please circle the accurate answer for the following questions:

Have you ever been involved in any type of **LANDLORD LEGAL ISSUE/DISPUTE, EVICTION, AND/OR RENT LAWSUIT?** YES NO
 Have you ever been involved in any type of **LITIGATION OR CIVIL COURT CASE OR BANKRUPTCY?** YES NO

By signing below, you are confirming and acknowledging the following:

I hereby grant permission to Manchester Management and/or its agent(s) to conduct a credit report check, background check, and verification of information supplied within this application. I understand that if any portion of the rent is paid by a subsidizing Agent, I will take full responsibility for any amount not paid by sad Agent, until the lease is terminated and the unit is vacated. It is understood that the premises are to be used as a residence to be occupied by not more than _____ persons and that occupancy is subject to possession being delivered by present occupant. Any application received by the Landlord, is tendered by the prospective tenant with the clear understanding that this application, including each prospective occupant, is subject to approval and acceptance by Landlord in its sole discretion. I hereby authorize Landlord to obtain information that deems desirable in the processing of my application, including: credit reports, civil or criminal action records, rental history, employment/salary details, police and vehicle records, and any other relevant information. Furthermore, applicant releases Landlord, its employees, and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information. Upon approval and acceptance, the applicant agrees to execute a lease before possession is given and to pay the security deposit and the first month's rent within five days after being notified of acceptance. The application fee is non-refundable. If the application is denied or tenant and Landlord fail to execute a lease and/or possession of unit, the Landlord shall have no further obligation to the applicant. The applicant hereby waives any claim for damages by reason of non-acceptance of this application, which the Landlord and/or his agent may reject (without stating reasons for so doing.) It is further agreed that if any information herein is false, the lease made on the strength of this application may, at the option of the landlord, be terminated at anytime.

Applicant 1

Applicant 2

SIGNATURE(S)

I certify that the information contained herein is true and I understand that any false information shall be grounds for canceling/terminating a lease.

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